



P.O. BOX 7036 \* 1400 W. LAFAYETTE ST. STURGIS, MI. 49091

EMPLOYMENT APPLICATION

269-651-4303 FAX 269-651-2235

A person with a disability or handicap requiring accommodation for completing the application process should notify the Personnel Manager as soon as possible.

Precision Speed Equipment, Inc. is an Equal Opportunity Employer. It is the policy of PSE to afford equal employment opportunity regardless of race, religion, color, national origin, sex, age, marital or familial status, height, weight, disability or handicap. Michigan law requires that a person with a disability or handicap requiring accommodation for employment must notify the employer in writing within 182 days after the need is known.

PERSONAL INFORMATION

Date of application: \_\_\_\_\_

Name \_\_\_\_\_
First Middle Last

Present Address: \_\_\_\_\_
Street City State Zip Code

Home Telephone or number you can be reached at Business telephone

Position Desired Date Available

1. Are you at least 18 years old? Yes ( ) No ( ) 2. Work permit no. if under 18 years. \_\_\_\_\_

2. Have you ever been convicted of a felony within the last 7 years, which has not been annulled, expunged or sealed by the court? Yes ( ) No ( ) (A yes answer will not automatically disqualify you.) If yes, please explain conviction: when, where, and disposition. \_\_\_\_\_

Under what name: \_\_\_\_\_

3. Have you previously been employed by Precision Speed Equipment, Inc. ? Yes ( ) No ( ) If yes, when: \_\_\_\_\_ Where: \_\_\_\_\_ Under what name? \_\_\_\_\_

4. Have you submitted an application to Precision Speed Equipment before? Yes ( ) No ( ) If yes, when: \_\_\_\_\_ Where: \_\_\_\_\_ Under what name: \_\_\_\_\_

COMPLETE THE FOLLOWING ONLY IF THE POSITION REQUIRES A DRIVER'S LICENSE:

Driver's license no. \_\_\_\_\_

Has your driver's license ever been revoked or suspended? Yes ( ) No ( ) If yes, for what reason? \_\_\_\_\_

List any moving violations during the last three (3) years: \_\_\_\_\_

Continued on opposite side.

**EDUCATIONAL HISTORY** Circle the last grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

Name of High School: \_\_\_\_\_

GED: \_\_\_\_\_ State; \_\_\_\_\_

School attended other than High School:	Location	Course or Major studied	Degree
_____	_____	_____	_____
_____	_____	_____	_____

**MILITARY HISTORY** ( Armed Forces of the United States or State Militia Only )

Branch	Date entered	Date discharged
_____	_____	_____
Rank at discharge	Reserve status	
Special training received		

**EMPLOYMENT HISTORY** List all present and past employment beginning with the most recent

Company name	Address	Phone no.
_____	_____ to _____	_____
Position held / job title	Dates of employment	Name and title of immediate supervisor
Reason for leaving		Final salary

Company name	Address	Phone no.
_____	_____ to _____	_____
Position held / job title	Dates of employment	Name and title of immediate supervisor
Reason for leaving		Final salary

Company name	Address	Phone no.
_____	_____ to _____	_____
Position held / job title	Dates of employment	Name and title of immediate supervisor
Reason for leaving		Final salary

**REFERENCES** Please provide the names of three persons not related to you, who have known you for more than one year.

Name	Address	Phone no.
_____	_____	_____
Name	Address	Phone no.
_____	_____	_____
Name	Address	Phone no.
_____	_____	_____

I certify that all the information furnished on this Application is true, complete and correct. I understand and agree that any falsification, misrepresentation or omission of fact either on this Application or during the pre-hire process will be reason for (1) my not being offered employment or (2) dismissal at any time from the service of the company if employed.

I understand and agree that my employment and compensation are for no definite period and may, regardless of the time and manner of payment of my wages and salary, be terminated at any time by me or the Company, with or without cause, and without any previous notice. I also understand and agree that the Company has the right to unilaterally modify and / or terminate any policies, practices, procedures and standards it has adopted or implemented, to the extent not limited by law. I acknowledge that no Company employee nor representative, other than its President, has either the power or the authority to enter into any agreement for any specified period of time, or to make any representations or agreements contrary to any of the forgoing, unless that agreement is in writing and signed by the President of the Company. I understand that any prior representations, promises, contracts or statements made by or on behalf of the Company are expressly superseded by the forgoing.

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Signature

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Date

The Immigration Reform and Control Act of 1986 states that employers must require all persons hired to submit documents to the employer showing their identity and their right to be lawfully employed in the United States. It also requires that the employee complete and sign a government form to this effect.

If you are hired by Precision Speed Equipment, Inc., you will need to furnish documents for inspection that verify your identity and indicate that you are legally permitted to work in the United States.

These documents must be provided within three (3) working days of employment. If the original documents are not available, you must submit proof that you have applied for the required documents.

See opposite side for list of acceptable documents.